Periodic Progress Meeting

Part of the marking scheme is to have at least 10 recorded meetings with your supervisor. Please refer to the module specifications. Remember to tick "Send me an email receipt of my responses" at the end of this page to receive a confirmation email. Please note that you need to forward the "confirmation email" to your supervisor in order to validate this submission.

1.Student Name:

2.P-number:

3.Email address:

4.Project Title:

5.Supervisor:

6.Objectives for Period (max 100 words):

7.Summary of Progress for Period (max 100 words):

8.Problem Areas and Suggested Solutions (max 100 words):

9.Objectives, Deliverables & Plan for Next Period (max 100 words):

10.Student Signature:

11.Supervisor Signature:

12.Comments (if any, max. 200 words):

13.Date of the Meeting:

14.Date of next Meeting: